

Charter School Scoring Rubric

School Name Dots Success

Date November 2005

I. ACADEMIC DESIGN (32-34 points possible)

1) Guiding Principles, Purpose, and Mission:

- A. Core philosophy/underlying philosophy of the school.
- B. Utilization of Guiding Principles.
- C. Meeting prescribed purposes.
- D. Fulfilling optional purposes.
- E. Target population to be served, including ages and grade levels.

Total 10

A.	2	2
B.	2	2
C.	2	2
D.	2	2
E.	2	2

2) Educational Program:

- A. Educational purposes and curriculum objectives and content of main subject areas.
- B. Reading curriculum; strategies; scientifically based.
- C. Goals and objectives to improve student learning.
- D. Instructional methods and distinctive learning techniques.
- E. Meeting the needs of ESE students and how services will be delivered.
- F. Meeting the needs of LEP students both limited and proficient.

Total 12

A.	2	2
B.	2	2
C.	2	2
D.	2	2
E.	2	1
F.	2	1

3) Student Assessment:

- A. Goals and objectives to measure student achievement.
- B. Assessment plan in core academic areas.
- C. Methods to identify educational strengths & needs of students and to what extent Goals are met.
- D. Description of evaluation of students' rate of progress and progress rates of comparable student populations.
- E. Student participation in FCAT program.
- F. Secondary charters method for determining that a student has met requirements for graduation.

Total 8- 10

A.	2	2
B.	2	2
C.	2	2
D.	2	2
E.	----	
F.	2	

II. GOVERNANCE & MANAGEMENT (total points possible)

Total 12

1) Profile of the application group and management team:

- A. Description of application group/management team including for each person: name, background, professional or other relevant experience, and references
- B. Transition of Founding Board to Governing Board.
- C. Description of relevant expertise of retained consultants or professionals (e.g. accounting, finance, educational management services, risk management, human resources).
- D. Identification of management or professional expertise that must be acquired and how task will be achieved.
- E. Discussion of business arrangements or partnerships with existing schools, Educational programs, businesses, or non-profit organizations.

A.	2	2
B.	2	2
C.		2
D.	2	2
E.	2	2

2 Meets criteria

1 Meets criteria with recommendation

0 Does not meet criteria

* Not included in Total

2) School Governance

- A. Description of legal entity that will organize and/or operate school.
- B. Outline of school’s governance and management structure, including responsibilities, policies, and practices for managing the school.
- C. Status as private or public employer. If participating in Florida Retirement Program, detail of process leading to participation.
- D. Explanation of how Governing Board will be chosen initially and in future
- E. Provides method for resolving disputes between charter and sponsor.
- F. Description of parental involvement including governance, communication with Governing Board and management team, and methods for handling disputes between parents and school.
- G. Description of compliance with Florida Statutes relating to public records and public meetings.

Total 14	
A.	2 1
B.	2 2
C.	2 2
D.	2 2
E.	2 2
F.	2 2
G.	2 1

3) Length of Contract & Implementation Timetable:

- A. The length of initial charter is for three years.
- B. Timetable for school’s start-up.

Total 4	
A.	2 1
B.	2 2

4) Recruiting and Marketing Plan:

- A. Description of how will publicize school to obtain sufficient pool of applications.
- B. Description of steps to reach students representative of racial and socioeconomic diversity in community, including “harder to reach” families.

Total 4	
A.	2 1
B.	2 0

III. FINANCE & FACILITIES (52 total points possible)

1) Facilities:

- A. Description of facilities to be used and location or alternatively options for a school building.
- B. Explanation of how proposed site would be suitable facility, including plans for renovations and facility compliance with all applicable building codes.
- * **C. If applicable, partnership or steps toward acquisition of a school building**
- D. Description of financing or leasing plans for facilities.
- E. Description of how proposed location will address Concurrency in the District.

Total 26-28	
A.	2 0
B.	2 0
C.	2 0
D.	2 0
E.	20 10

2) Finance:

- A. Annual Financial Plan
- B. Description of financial management and internal accounting procedures
- C. Presentation of accounting records format. (“Financial and Program Cost Accounting and Reporting for Florida Schools” or “not-for-profit”).
- D. Discussion of projected enrollment for 3-year period needed to generate sufficient

Total 14	
A.	2 1
B.	2 0
C.	2 2
D.	2 1

2 Meets criteria

1 Meets criteria with recommendation

0 Does not meet criteria

* **Not included in Total**

- funds to support expenditures.
- E. Explanation of plans for obtaining annual audit of financial statements from independent certified public accounting firm.
- F. Description of storage of student and financial records in protected environment.
- G. Discussion of format and frequency of financial reporting to sponsor (balance sheet, income statement, bank reconciliation, etc.).

D.	2	
E.	2	1
F.	2	2
G.	2	1

3) Risk Management:

- A. Description of procedures identifying various risks and provisions for comprehensive approach to reduce impact of losses.
- B. Discussion of plans to ensure safety and security of students and staff.
- C. Description of plans identifying, minimizing, and protecting others from violent or disruptive student behavior.
- D. Description of school’s insurance coverage plans, including applicable health, worker’s compensation, general liability, property insurance and director’s and officer’s liability coverage.
- E. Detail of emergency plans, including fires, hurricanes, tornadoes, and child safety issues.

Total 10		
A.	2	2
B.	2	2
C.	2	2
D.	2	0
E.	2	2

IV. OPERATIONS (28 - 32 total points possible)

1) Admissions & Registration Plan:

- A. Descriptions of Admissions procedures.
- B. Description of timetable to be used for registering & admitting students, including admission lottery.
- C. Description of school’s endeavor to achieve racial/ethnic balance reflective of community to be served.

Total 6-8		
A.	2	2
B.	2	2
C.	2	0

*** D. In the case of an existing school being converted to a charter, suggested alternative arrangements for current students who choose not to attend the charter.**

D.	2	
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2) Class Size Requirements

- A. Description of methods to ensure compliance with Florida’s class size provisions.

Total 2		
A.	2	2

3) Student Code

- A. Description of Code of Conduct to be implemented at school.
- B. Description of discipline plan and dismissal procedures to be implemented
- C. Description of plans to ensure safety and security of students and staff, as well as plans to identify, minimize, and protect others from violent or disruptive student behavior.

Total 6		
A.	2	2
B.	2	2
C.	2	2

2 Meets criteria

1 Meets criteria with recommendation

0 Does not meet criteria

*** Not included in Total**

4) Human Resource Information:

	Total 8-10	
A. Description of standards and potential strategies to be used to recruit, hire, train, and retain qualified staff.	A. <u>2</u>	<u>1</u>
B. Description of human resource plan that will govern: salaries, hiring & dismissal, and benefits packages.	B. <u>2</u>	<u>2</u>
C. Description of how the qualifications of the teachers be described to parents, as required in the charter statute.	C. <u>2</u>	<u>2</u>
D. Description of targeted staff size, staffing plan and projected student-to-teacher ratio.	D. <u>2</u>	<u>2</u>
* E. If being converted to a charter, suggest alternative arrangements for current teachers.	E. <u>2</u>	

5) Transportation:

	Total 6	
A. Discussion of plans for transporting students to and from school. Description of arrangements to be made with local school district, private provider, or with or with parents.	A. <u>2</u>	<u>2</u>
B. Explanation of how the “reasonable distance” has been defined in the transportation plan, including the factors that helped form the basis for this distance determination	B. <u>2</u>	<u>2</u>
C. .Description of the policies which will help ensure transportation is not a barrier to “equal access” for all students.	C. <u>2</u>	<u>2</u>

6) Food Service

	Total 6	
A. Discussion of the plans for providing food service, including the arrangements that will be made with either the local school district or with a private agency.	A. <u>2</u>	<u>1</u>
B. Description of the plans for providing food and related food services, meeting reporting requirements, and documentation of annual sanitation certification.	B. <u>2</u>	<u>0</u>
C. Description of the procedures to process free/reduced lunch applications for eligible students.	C. <u>2</u>	<u>2</u>

2 Meets criteria

1 Meets criteria with recommendation

0 Does not meet criteria

* **Not included in Total**

TOTAL SCORE

**Total Possible Points:
152**

FOR AN ACCEPTABLE APPLICATION **90 %**

OR **136**

TOTAL NUMBER OF POINTS IS REQUIRED:

Your total score was:

108 = 71%

2 Meets criteria

1 Meets criteria with recommendation

0 Does not meet criteria

* **Not included in Total**

2 Meets criteria
1 Meets criteria with recommendation
0 Does not meet criteria
*** Not included in Total**